

Hawkinge and Elham Valley Practice

Patient Participation Group (PPG)

Code of Conduct

It is the responsibility of all those involved with the PPG to uphold the Code of Conduct. Adherence to this Code is a condition of involvement in the PPG.

The PPG membership will not be based on opinions of individuals. It will be non-political, non-sectarian, respecting diversity and committed to the principles contained within the Equality Act 2010.

All members will always respect Practice and patient confidentiality. Sensitive and confidential information will only be disclosed where there is a legal obligation to do so.

Members will treat each other with mutual respect, acting and contributing to meetings in a manner that is in the best interests of all patients.

Members will communicate openly, listening to and supporting each other. All views are valid within the group.

Members will be accountable for their decisions and actions.

Members will withdraw from any PPG activity where there is a conflict of interest.

Members will not use the PPG forum for personal agendas or complaints. (These should be addressed through appropriate channels within the Practice.)

Members are expected to-

--Read papers in advance.

--Arrive on time.

--Switch off or mute mobile 'phones during meetings.

--Respect other members allowing them to speak and be heard.

--Demonstrate a commitment to delivering results within the group.

The decision of the chairperson is final on matters relating to orderly conduct.

